

Position: Reimbursement Manager

Location: Murfreesboro, Tennessee

Primary Responsibility: Medicare and Medicaid Cost Reporting

Duties include but are not limited to:

Preparation and review of Medicare and Medicaid cost reports for skilled nursing facilities and homecares. Analysis of rates and summaries for management. Respond to audit requests & file appeals as needed. Book cost report settlement entries as needed. Prepare salary surveys and special audit requests made by Medicare and various Medicaid agencies. Overseeing staff accountants on annual cost reports. Communication with facility bookkeepers and regional staff related to cost report requirements and statistics. Corresponding with federal and state agencies for transmittal of cost reports, desk review and field audit requests. Working with in-house programmers to plan and prepare mappings, reports and data downloads as needed to complete cost reports.

Education: Reimbursement Manager will possess an accounting degree.

Work Ethic: Reimbursement Manager will project a professional image in appearance and actions. The job requires a high level of commitment. Organization and dependability are daily standards.

Salary : Negotiable based on experience.

Please send resume and college transcript to [mhughey@nhccare.com](mailto:mhughey@nhccare.com)

or

Mail your resume and college transcript to:

National Healthcare Corporation  
ATTN: Martha Hughey  
P. O. Box 1398  
Murfreesboro, TN 37133-1398